MTE Success Strategies

1. Have your Guided Notebook and access code for MyLabsPlus with you at the first class meeting. You will only meet with your class 4-8 times each session, so it is very important to be prepared to begin working on assignments on the first day of class.

2. The guided notebook is designed to help you take notes, so please feel free to write in the notebook. Loose leaf paper can easily be added to your guided notebook for additional writing space.

3. Promptly inform your instructor when you are having difficulties with the course or with MyLabsPlus, so these issues will not have a negative impact on your studies.

4. If a concept is not clear, ask your instructor or the Academic Center for Excellence (ACE) for assistance. In addition, there are numerous supplemental materials available under the “Helpful Handouts” section of the Academic Center for Excellence’s website: (www.germanna.edu/academic-center-for-excellence). The Khan Academy math video tutorials can also be accessed from the “Academic Links” page of the ACE website.

5. If you get stuck on a homework question, the following tools might be helpful: “Textbook,” “Help Me Solve This Problem,” “View an Example,” or “Video.” If you are still having trouble solving a problem, ask your instructor for assistance in class, use the “Ask My Instructor” feature in MyLabsPlus, or visit the A Center.

6. Work on your MTE course work outside of the assigned class time. You should commit a minimum of 6-10 hours per week outside of the classroom to your MTE course work. You may attend as many Walk-in Math Labs within the Academic Center for Excellence as you wish.

7. Consider your quizzes to be a form of preparation for the final exam. It is helpful to avoid using your notes or any other outside help when preparing for an exam. Quizzes are not necessarily proctored; however, the final exam will be administered in class.

8. Establish target completion dates for each section within your MTE course to help you stay on track. Under the “Course Kit,” within the menu on the left-hand side of your MyLabsPlus site, there is a “Pacing Guide” for each MTE course. It is in your best interest to follow the suggested completion dates.

9. Complete the Exam Review! Go back and study the questions you missed. Complete the Exam Review a second time without any assistance and see if you can achieve an even better score! A thorough review prior to the Final Exam will increase your chances of being successful.

10. Visit the Academic Center for Excellence before you fall behind. The 4 week session will go by quickly; do not wait until the last week to seek help. If you need assistance when the Academic Center for Excellence is closed, don’t forget that Smarthinking offers online tutoring 24 hours a day, 7 days a week. The link to Smarthinking can be found on the Academic Center for Excellence’s web page.

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